

1. The Organization meeting of the North Shenango Township Board of Supervisors was called to order at 10:00 with the Pledge of Allegiance. Present at the meeting were Supervisors Bob Waddingham, Dan Dickey, and Eloise Settlemyre and Secretary/Treasurer Donna Kean.
2. Dan Dickey stepped down as Chair and turned the meeting over to Temporary Chairman Bob Waddingham. Eloise Settlemyre nominated Dan Dickey as the permanent Chairman, Bob Waddingham seconded the motion. Voted for Bob, Dan, and Eloise. (Recorded under Temporary Secretary)

*******Permanent Chairman Dan Dickey takes over the meeting*******

3. Dan Dickey nominated Donna Kean as the Secretary/Treasurer, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
 - a. Dan Dickey made a motion to leave the Treasurer's Bond at \$500,000.00, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
 - b. Dan Dickey made a motion to change the office hours to Tuesdays and Thursdays from 9:00-4:00, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
4. Eloise Settlemyre made a motion to nominate Bob Waddingham as Vice-Chairman, Dan Dickey seconded the motion. Voted for Bob, Dan, and Eloise.
5. Bob Waddingham made a motion to nominate Dan Dickey as Road Master, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
6. Dan Dickey made a motion to nominate Tony Durnye as the Vacancy Board Chairman, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
7. Dan Dickey made a motion to nominate Attorney Alan Shaddinger as the Township Solicitor, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
8. Dan Dickey made a motion to nominate Timothy Latta as Emergency Management Coordinator, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
9. Dan Dickey made a motion to nominate Dennis Morian of Quality Engineering Solutions as Township Engineer, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
10. Dan Dickey made a motion to appoint Mike Klink as the Sewage Enforcement Officer. Rate of pay will follow the fee schedule as submitted on 1/1/19. Applicant is responsible to pay all fees, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
11. Dan Dickey made a motion to appoint Patrick Kelley as Alternate Sewage Enforcement Officer, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
12. Dan Dickey made a motion to appoint Mike Klink as Building Code Official (inspections under 1,000 sq ft). Rate of pay will follow the fee schedule as adopted on 1/7/19. Applicant is responsible to pay all fees, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.

13. Dan Dickey made a motion to appoint Prosek's Inspection (inspections over 1,000 sq ft), applicant is responsible to pay all fees, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
14. Dan Dickey made a motion to appoint Bingham Oskin, Steve Vickery, and Dominic Frisina for the UCC Appeals Board, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
15. Dan Dickey made a motion to appoint Mike Klink as Floodplain Manager, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
16. Dan Dickey made a motion to appoint Mike Klink as Stormwater Management Inspector, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
17. Dan Dickey made a motion to appoint the Township Secretary as the Open Records Officer, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
18. Dan Dickey made a motion to appoint Geri Godina as Per Capita Tax Collector, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
19. Dan Dickey made a motion to re-appoint Glenn Robinson for the Planning Commission, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
20. Sewer Authority has no appointments.
21. Dan Dickey made a motion to re-appoint Stephen D. Sutimre, and to appoint Arlene Seng to the open seat on the Zoning Hearing board, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
22. Dan Dickey made a motion to re-appoint Sue Jones for Parks & Recreation Board, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
23. Dan Dickey made a motion to continue with First National Bank as the depository for all township accounts with 3 signatures required, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
24. – 28 Dan Dickey made a motion to reaffirm the following rates:
 - Real Estate Millage 7 mills
 - Per Capita rate \$5.00
 - Earned Income Tax Collector & commission – 1.57% based on contract between Berkheimer and the TCC
 - Realty Transfer Tax 1%
 - Tax Collector Commission 5%
29. Dan Dickey made a motion for prior approval for payroll on every other Thursday for the previous week (Monday - Sunday) and authorization for the secretary to pay Bills as needed between meetings to avoid late charges and to receive discounts and to pay all utilities, payroll taxes and any payments deemed necessary, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.

- 30. Dan Dickey made a motion to approve the following meeting dates for 2019: Jan 7 (organization & regular), Feb 12, Mar 12, April 9, May 14, June 11, July 9, Aug 13, Sept 10, Oct 8, Nov 12, Dec 10. Budget meeting Oct 22 and will include any other business that comes before the board. All monthly meetings will be held at the township building at 10:00 AM, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
- 31. Dan Dickey made a motion to compensate those attending the convention at: reimbursement of pay for three days, mileage (for those who drive), food and lodging, and to nominate Bob Waddingham as the Convention Delegate, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
- 32. Dan Dickey made a motion to appoint Donna Kean as Delegate, and Alan Shaddinger as Alternate Delegate, for the CCTCC, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
- 33. Dan Dickey made a motion to set the mileage rate for private vehicles as the rate set by the State and to adjust accordingly as the State adjusts (.58 cents as of 1/1/2019), Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
- 34. Dan Dickey made a motion to recognize the North Shenango Volunteer Fire Department as the fire department of record, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
- 35. Eloise Settlemyre made a motion to approve non-fire fighting activities such as parades, dinners, bingo open house, or any other fund raising activity and maintenance to building, Bob Waddingham seconded the motion. Voted for Bob, Dan, and Eloise.
- 36. Dan Dickey made a motion to approve that all North Shenango committees, boards, and/or groups may use the Township building for meetings. This includes Crime Watch, Planning Commission, Zoning Hearing Board, Fire Department, etc., Bob Waddingham seconded the motion. Voted for Bob, Dan, and Eloise.
- 37. Dan Dickey made a motion to approve purchases made by the Supervisors, in an emergency, not to exceed \$4,000.00 per incident, Bob Waddingham seconded the motion. Voted for Bob, Dan, and Eloise.
- 38. Dan Dickey made a motion to approve the 2019 North Shenango Fee Schedule as presented, Bob Waddingham seconded the motion. Voted for Bob, Dan, and Eloise.
- 39. Bob Waddingham made a motion to approve the following:

All Supervisors as working Supervisors and to recommend a wage rate of \$15.00 to the Auditors for approval.

WAGES – (for Employees OTHER THAN Supervisors): effective 1/7/2019

Donald Goodenow--full time w/CDL License	- \$18.50 per hour plus benefits
Kyle McNulty -- full time	- \$13.00 per hour plus benefits
	\$15.00 once he receives his CDL Returning
CDL Driver (Gary)	-\$15.00 per hour, Holidays while working 40 hours

New Hire CDL Driver	- \$15.00 per hour
New Hire Non-CDL Laborer	- \$13.00 per hour
Dan Dickey - Roadmaster	-\$15,600.00 Salary/year part-time (recommend to auditors for approval)
Donna Kean – Secretary/Treasurer	- \$15,400.00 Salary/year part-time
Building Code Officer – Mike Klink	- \$3,600.00 Salary/year part-time + fees per fee schedule submitted on 1/1/19
Code Enforcement Office – Fred Border	- \$15.00 per hour

Eloise Settlemyre seconded the motion. Voted for Bob and Eloise. Dan Dickey abstained.

RECOMMENDATIONS TO THE AUDITORS

- Working Supervisor pay of \$15.00/hour
- Dan Dickey Roadmaster rate of \$15,600 salary/year part-time

At this time the Supervisors will hold the January regular monthly meeting!

Public Comment Period – Arlene Seng questioned the procedures for building inspections.

Garth Faulds questioned the ability to build on lots in the township. He also questioned when his road would be seal coated. He was to it is scheduled to be done this year. He asked about drainage issues on his property and was informed that it would be his responsibility for his back yard but the supervisors would look at the drainage in his front yard.

Committee Reports:

- Building Code – Mike Klink gave and submitted his report
- Code Enforcement – None
- Parks & Recreation – Eloise Settlemyre gave report. Dan Dickey made a motion to accept Russ Suriano’s resignation from the board, Bob Waddingham seconded the motion. Voted for Bob, Dan, and Eloise.
Dan Dickey made a motion to advertise for the open position, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.
- Crime Watch - None
- Fire Dept. - None
- Roadmaster Report – Dan Dickey gave and submitted his report.

The minutes from the December 11, 2018 regular meeting were presented for approval. Bob Waddingham made a motion to approve the minutes as presented, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.

The monthly invoices for the period of 12/12/18 - 1/7/19 were presented for approval. Eloise Settlemyre made a motion to approve the invoices as presented and to pay the bills, Bob Waddingham seconded the motion. Voted for Bob, Dan, and Eloise.

The monthly payroll for the period of 12/12/18 - 1/7/19 was presented for approval. Eloise Settlemyre made a motion to approve the payroll as presented, Bob Waddingham seconded the motion. Voted for, Bob and Eloise. Dan abstained.

Secretary Report – Nothing at this time.

Old Business – Dan Dickey gave an update on the delivery of the new truck. It should arrive in approximately 2 weeks.

New Business – Bob Waddingham made a motion to accept the PSATS Pension Disclosure Statement, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.

Dan Dickey made a motion to accept a quote for cement work, in the garage, from Stewart Concrete Masonry for \$10,840.00, Eloise Settlemyre seconded the motion. Voted for Bob, Dan, and Eloise.

Supervisor Report – Bob Waddingham reported on his intentions to supply reports and pictures of completed projects for residents to review.

Eloise Settlemyre suggested putting this information on the website. Dan Dickey suggested the township could possibly do their own website, instead of paying for it to be updated, since Bob Waddingham is familiar with working with websites. This way the website could be updated regularly. He also suggested starting a township Facebook page.

Dan Dickey stated that he is very pleased with the new full time employee and the work that he is doing.

Public Comment on agenda items – Nothing at this time.

With no further business being brought before the Board of Supervisors at this time, Dan Dickey adjourned the meeting at 11:24 AM.



Donna Kean, Secretary/Treasurer