

# INSPECTION INFORMATION FOR NORTH SHENANGO TOWNSHIP SHORT-TERM RENTALS

## **EXTERIOR**

House Number - Must have the house number(911 address) clearly visible in the front of the house visible from the roadway.

Parking Area - Designated parking area to allow parking for occupants and guests as outlined in the ordinance.

Clean & free of trash - Property kept free of trash, clutter and any debris.

Appropriate trash containers - Provide trash containers of protected area for trash to be stored until trash is picked up and disposed of properly.

Appearance matches surrounding area - As per ordinance, outside appearance shall match surrounding area.

## **DOCUMENTATION**

Owner/Property Manager contact info - Name of Owner or Property Manager that can be reached on a 24 hour basis.

911 address posted - House number (911 address) posted and clearly visible.

Occupancy limits posted - Maximum number of occupants permitted to stay in dwelling and maximum day guests permitted at any one time.

Vehicle parking info - Instructions on parking area that allows parking for occupants and guests as outlined in the ordinance.

Trash pick up info - Any information on days and/or times on which trash will need to be out and ready for pick up

General fire plan - Posted plan including fire escape plan per Ordinance.

## **REQUIRED EQUIPMENT**

Fire extinguisher - At least one 2 1/2 lb minimum located in kitchen; visible, readily available, functioning properly (Charged and tamper seal in place) rated for kitchen use.

Carbon Monoxide Detector - Carbon Dioxide detectors installed as per Ordinance

## **LIVING ROOM(S)/DINING ROOM**

Outlets in good repair - No visible damage, cover plates installed and not "overloaded". Also extension cords and/or surge protectors/power strips used safely and as intended.

Windows in good repair - Window(s) must be in good contain and operation as needed.

Walls in good repair - Must be in good condition. All interior surfaces must be clean with not visible mold and/or safety issues.

Ceiling in good repair - Must be in good condition. No visible mold and/or loose or falling debris.

Floor in good repair - Must be in good condition. No holes or damage that could cause harm/injury.

Smoke Alarm - If present, must be installed as directed, and kept in working order. Any Smoke Alarm older than 10 yrs, recommend replacement.

Lights in good repair - Must be in good condition and operational

## **MECHANICAL AREA**

Heat available - If renting during winter months, heat is available for occupants.

Furnace vented properly - Furnace vented properly with no visible damage including holes/leaks.

Hot water tank vented - If applicable, hot water exhaust is vented correctly with no visible damage or leaks.

Hot water tank relief valve discharges to floor - Relief valve discharges to the floor to prevent in injury and/or damage.

## **HALLWAY/STAIRS/COMMON AREA**

Outlets in good repair - No visible damage, cover plates installed and not "overloaded". Also extension cords and/or surge protectors/power strips used safely and as intended.

Windows in good repair - Window(s) must be in good contain and operation as needed.

Walls in good repair - Must be in good condition. All interior surfaces must be clean with not visible mold and/or safety issues

Ceiling in good repair - Must be in good condition. No visible mold and/or loose or falling debris.

Floor in good repair - Must be in good condition. No holes or damage that could cause harm/injury.

Smoke Alarm - If present, must be installed as directed, and kept in working order. Any Smoke Alarm older than 10 yrs, recommend replacement.

Lights in good repair - Must be in good condition and operational.

Stairs/Railings in good repair - Must be in good repair, with railings in place where needed.

## **BASEMENT**

Maintained in a Clean/Safe/Sanitary Condition - Basement kept in clean, sanitary condition with no structural deficiencies.

## **ELECTRICAL**

Service panel in good repair - Installed correctly, properly maintained, with properly working cover.

Breakers labeled - If applicable, breakers labeled correctly with area of house or appliance name to identify correct circuit.

## **LAUNDRY ROOM/AREA**

Washer drain in place - Waste water from washer in place draining properly

Dryer vented properly - Aluminum or metal exhaust from dryer in place.

No visible water leaks or damage - Area free of excessive water leaks and/or damage from leaks

## **KITCHEN**

Outlets in good repair - No visible damage, cover plates installed and not "overloaded". Also extension cords and/or surge protectors/power strips used safely and as intended.

Windows in good repair - Window(s) must be in good condition and operation as needed.

Walls in good repair - Must be in good condition. All interior surfaces must be clean with not visible mold and/or safety issues

Ceiling in good repair - Must be in good condition. No visible mold and/or loose or falling debris.

Floor in good repair - Must be in good condition. No holes or damage that could cause harm/injury.

Smoke Alarm - If present, must be installed as directed, and kept in working order. Any Smoke Alarm older than 10 yrs, recommend replacement.

Lights in good repair - Must be in good condition and operational.

GFCI Outlet(s) - Outlets within 6' of water source must be GFCI outlets.

## **BATHROOM(S)**

Outlets in good repair - No visible damage, cover plates installed and not "overloaded". Also extension cords and/or surge protectors/power strips used safely and as intended.

Windows in good repair - Window(s) must be in good condition and operation as needed.

Walls in good repair - Must be in good condition. All interior surfaces must be clean with not visible mold and/or safety issues

Ceiling in good repair - Must be in good condition. No visible mold and/or loose or falling debris.

Floor in good repair - Must be in good condition. No holes or damage that could cause harm/injury.

GFCI Outlet(s) - Outlets within 6' of water source must be GFCI outlets.

Lights in good repair - Must be in good condition and operational.

Vented properly - Working exhaust fan or window to prevent moisture build up causing mold.

No visible water leaks or damage - No visible leaks or damage that could cause mold, harm, injury or structural damage.

## **BEDROOM(S)**

Outlets in good repair - No visible damage, cover plates installed and not "overloaded". Also extension cords and/or surge protectors/power strips used safely and as intended.

Windows in good repair - Window(s) must be in good condition and operation as needed.

Walls in good repair - Must be in good condition. All interior surfaces must be clean with not visible mold and/or safety issues

Ceiling in good repair - Must be in good condition. No visible mold and/or loose or falling debris.

Floor in good repair - Must be in good condition. No holes or damage that could cause harm/injury.

Smoke Alarm - Must be installed as directed, and kept in working order. Any Smoke Alarm older than 10 yrs, recommend replacement.

Lights in good repair - Must be in good condition and operational.

Two means of egress - If window is a secondary means of egress, window should be no less than 5.7 SqFt, 20" high x 24" wide, and no more than 44" from floor.

Door in good repair - Door kept in good repair. Door operates as intended with no special knowledge.

## **OTHER**

Swimming pool/Hot tub etc barriers - Barrier requirements shall conform with current Pennsylvania Uniform Construction Code.

Campfire/Burn ring in safe location - Area is at least 10' from structure and is in a safe location to prevent fire spread.

Sewer/Septic, no visible leak or odor - No visible leaks, odors or damage. Must also conform to Ordinance Section 9 Article C.

Fireplace/Wood burner appear safe - Appliances are in working order with no visible damage. Recommend to provide instructions and if applicable supply correct type and size firewood.

12/13/2021